

GENERAL BROWN CENTRAL SCHOOL DISTRICT BOARD OF EDUCATION
17643 Cemetery Road - P.O. Box 500 - Dexter, New York 13634

REGULAR MEETING
December 9, 2019 – 5:30 p.m.
Auditorium - Jr.-Sr. High School
Preliminary
AGENDA

REGULAR MEETING – 5:30 P.M.

Call to Order – Pledge of Allegiance

A. PRESENTATIONS

- Visual Arts Display in the Lobby
- Vocal and Instrumental Musical Performances by Elementary and Jr.-Sr. High School Students
- Dr. Julie Causton of Inclusive Schooling

(Following the presentations the Board of Education will move to the General Brown Room to conduct their business meeting.)

B. APPROVAL OF AGENDA

C. PUBLIC COMMENT REQUESTS – * Mrs. Kimberly Shuler

D. CONSENT AGENDA

1. Approval of Minutes as listed:
 - November 12, 2019 – Regular Meeting
2. Approval of Building and Grounds Requests as listed:
 - JSHS weight room – November 12 to December 5, 2019 Tuesdays and Thursdays from 6:00 p.m. to 8:00 p.m. – Pop Warner cheer practice
3. Approval of Conferences and Workshops as listed:
 - Barbara J. Case – NYSCOSS Winter Institute: *“Fostering Connections With Your School Community”*, and House of Delegates Meeting with expenses – Albany Capital Center, Albany, NY – March 1-3, 2020
4. Approval of Conferences and Workshops as per *My Learning Plan Report* December 5, 2019
5. Approval of Financial Reports / Warrants for October 2019

E. REGULAR AGENDA

Other Discussion and Action Items:

Board Member Reports / Staff Member Reports and Presentations

1. Comments / Information from Board Members
 - _____
2. Staff Member Reports
3. Staff Member Presentations – None

Items for Board Information

4. Board Information – Preliminary Tenure appointment recommendation as follows, with final Board approval scheduled for the January 6, 2020 meeting, with tenure date as noted:

Name:	Effective Date:	Tenure Area:	Tenure Period to begin:
Casey Raines	Probationary Period began March 1, 2016	Teacher Assistant	February 29, 2020

Items for Board Discussion / Action

- 5. Board Action – Approval of the **Spending Plan Development Schedule** for the 2020-2021 school year
- 6. Board Action - Approval of **Committee on Special Education Reports**

F. ITEMS FOR BOARD ACTION - PERSONNEL

7. Board Action Personnel changes as listed:

(A) Retirements:

Name	Position	Effective Date
Malcolm B. Jones	Art Teacher	06/26/2020
Robert M. Wells	Special Education Teacher	06/30/2020
Joseph R. Bush	Driver Education Teacher	07/02/2020

(B) Resignations:

Name	Position	Effective Date
Dalon P. Crump	Bus Driver	11/15/2019

(C) Appointments:

Name	Position	Annual Salary / Rate of Pay	Probationary or Tenure Track Appt. (if applicable)	Effective Date
Amy D. Piper	4-Hour Clerk	\$9,987 annually-Step 1 (prorated from \$17,482)	n/a	12/10/2019
Nancy J. (Ramsdell) Charlebois	Substitute Interpreter	\$125 per day	n/a	12/10/2019

G. ITEMS FOR BOARD ACTION - FINAL FINGERPRINT CLEARANCE

8. FINAL Fingerprint Clearance - Upon the recommendation of the Superintendent of Schools – WHEREAS, on behalf of the General Brown Central School District, two sets of the following prospective employees’ fingerprints for employment have been submitted to NYSED, along with the signed Consent Form, and a request for conditional clearance. The following employees have received FINAL CLEARANCE from SED:

- Amy D. Piper – Clerk
- Nancy J. (Ramsdell) Charlebois – Substitute Interpreter

H. SUPERINTENDENTS’ REPORTS

- 9. Assistant Superintendent - Mrs. Smith
- 10. Superintendent - Mrs. Case

I. CORRESPONDENCE & UPCOMING EVENTS

11. Correspondence Log

J. ITEMS FOR NEXT MEETING - Monday, January 6, 2020 - Regular Meeting will begin at 5:30 p.m. at Dexter Elementary School

12. _____/_____/_____

K. PROPOSED EXECUTIVE SESSION

13. A motion is requested to enter executive session for discussion of matters regarding

L. RETURN TO OPEN SESSION

14. A motion is requested to adjourn the executive session and reconvene the regular meeting.

M. MOTION FOR ADJOURNMENT

15. There being no further business or discussion, a motion is requested adjourn the regular meeting.

*Items added after the preliminary agenda was sent to the Board of Education.

GENERAL BROWN CENTRAL SCHOOL DISTRICT BOARD OF EDUCATION
17643 Cemetery Road - P.O. Box 500 - Dexter, New York 13634

REGULAR MEETING / PUBLIC HEARING

November 12, 2019 – 5:30 p.m.

Cafeteria - Jr.-Sr. High School

Unapproved

MINUTES

REGULAR MEETING / PUBLIC HEARING

The meeting was called to order at 5:32 p.m. by President Klindt, followed by the Pledge of Allegiance.

MEMBERS PRESENT - Sandra Young Klindt, President; Natalie Hurley, Vice President; Daniel Dupee II; Tiffany Orcesi; Jamie Lee; Albert Romano, Jr.

MEMBER ABSENT - Kelly Milkowich

OTHERS PRESENT - Barbara J. Case, Superintendent; Lisa K. Smith, Assistant Superintendent; Gary Grimm, Operations Manager / Transportation Supervisor; Melissa Nabinger, Director of Student Services; Nicole Donaldson, Principal Jr.-Sr. High School; Laurie Nohle, Assistant Principal Jr.-Sr. High School; David Ramie, Principal Dexter Elementary; Joseph O'Donnell, Principal Brownville Glen Park Elementary; Debra L. Bennett, District Clerk; Faculty; Students; Community Members

A. APPROVAL OF AGENDA -

Motion for approval by Tiffany Orcesi, seconded by Natalie Hurley, with motion approved 6-0.

B. PUBLIC HEARING - The meeting was opened with a *Public Hearing regarding the District-Wide Safety Plan*, which has been posted publicly on the District's website for 30 days with opportunity to provide feedback and comments. President Klindt asked if there were questions or comments of those in attendance to be included in the public record, and there were none.

C. PRESENTATION - National Merit Scholarship Letter of Commendation presentation to Peter T. Harvill

D. BOARD INFORMATION - Mr. Jim Covey provided information regarding a golf team request from Faith Fellowship School.

E. PUBLIC COMMENT REQUESTS - None at this time.

F. CONSENT AGENDA

A motion for approval of the following items as listed under the CONSENT AGENDA is made by Tiffany Orcesi, and seconded by Jamie Lee - Motion approved 6-0.

1. Approval of Minutes as listed:

- October 7, 2019 – Regular Meeting
- October 22, 2019 – Special Meeting

2. Approval of Building and Grounds Requests as listed:

- DEX cafeteria – September 24, 2019 thru June 9, 2020 Bi-Weekly on Tuesdays from 5:30 p.m. to 7:00 p.m. – Girl Scouts of NYPENN - meetings
- BGP gymnasium – October 22 & 23, 2019 from 6:00 p.m. to 8:00 p.m. – Dexter Pop Warner football practice
- JSHS gymnasium – October 26, 2019 from 8:00 a.m. to 8:00 p.m. – Victory Athletics basketball tournament
- JSHS turf field – November 1, 2019 from 4:00 p.m. to 10:00 p.m. – Section III football playoffs
- JSHS cafeteria – November 8, 2019 thru June 10, 2020 Wednesdays from 6:00 p.m. to 7:30 p.m. – 4-H Group meetings
- DEX gymnasium – November 19, 2019 thru March 26, 2020 Tuesdays and Thursdays from 6:00 p.m. to 8:15 p.m. – Mighty Lions PeeWee Wrestling Club practices

3. Approval of Conferences and Workshops as listed:

- James Nevers – Child Nutrition Update Meeting – Onondaga Cortland Madison BOCES, Liverpool, NY – October 10, 2019
- Rebecca Flath – nVision User Group Workshop – JLBOCES – October 23, 2019
- Kristi Bice – nVision User Group Workshop – JLBOCES – October 23, 2019
- Barbara J. Case – Summit Security Workshop: *“Behavioral Warning Signs: The Pathway to Workplace and School Violence”* – NYS Fairgrounds, Syracuse – November 12, 2019

- Lisa K. Smith – Summit Security Workshop: *“Behavioral Warning Signs: The Pathway to Workplace and School Violence”* – NYS Fairgrounds, Syracuse – November 12, 2019
 - Barbara J. Case – Jefferson-Lewis School Boards Association Dessert Workshop: *“Fiscal Issues Facing School Districts”* – JLBOCES – November 13, 2019
 - Lisa K. Smith – Jefferson-Lewis School Boards Association Dessert Workshop: *“Fiscal Issues Facing School Districts”* – JLBOCES – November 13, 2019
 - Natalie Hurley – Jefferson-Lewis School Boards Association Dessert Workshop: *“Fiscal Issues Facing School Districts”* – JLBOCES – November 13, 2019
 - Tiffany Orcesi – Jefferson-Lewis School Boards Association Dessert Workshop: *“Fiscal Issues Facing School Districts”* – JLBOCES – November 13, 2019
 - Katie Ledbury – Practical Strategies for Improving Behavior of Attention-Seeking, Manipulative and Challenging Students – Hilton Garden Inn, East Syracuse – December 6, 2019
 - James Nevers – SNA 2019 Regional Industry Seminar – December 17, 2019 – Holiday Inn-Liverpool, NY
4. Approval of Conferences and Workshops as per *My Learning Plan Report* November 7, 2019
5. Approval of Financial Reports / Warrants for September 2019

G. REGULAR AGENDA

Other Discussion and Action Items:

Board Member Reports / Staff Member Reports and Presentations

1. Comments / Information from Board Members
 - NYSSBA’s 100th Annual Convention & Education Expo – President Klindt
2. Staff Member Reports
3. Staff Member Presentations – None

Policy items for Board Discussion / Action

4. Board Discussion / Action – Policy Adoption
 - 2nd Reading/Adoption: Revised *Policy #7420-Sports and the Athletic Program*
Motion for adoption by Jamie Lee, seconded by Natalie Hurley, with motion approved 6-0.
 - 2nd Reading/Adoption: Revised *Policy #7522-Concussion Management*
Motion for adoption by Albert Romano, seconded by Tiffany Orcesi, with motion approved 6-0.
 - 2nd Reading/Adoption: New *Policy #8505-Skills and Achievement Commencement Credential*
Motion for adoption by Jamie Lee, seconded by Natalie Hurley, with motion approved 6-0.
 - Delete – *Policy #6140-Employee Medical Examinations*
Motion for deletion by Daniel Dupee, seconded by Natalie Hurley, with motion approved 6-0.

Items for Board Information / Discussion

5. Board Information – Invitation from Jefferson-Lewis School Boards Association for their Dessert Workshop: *“Fiscal Issues Facing School Districts”* – November 13, 2019
6. Board Information – “Friendship” payment in lieu of taxes has been received from Brown Park Housing Corporation in the amount of \$400.

Items for Board Discussion / Action

7. Board Action – **BE IT RESOLVED** that the Board of Education of the General Brown Central School District takes action to approve the following resolution:

At a meeting of the Board of Education of the General Brown Central School District, Dexter, New York, duly held on the 12th day of November, 2019:

Present: Sandra Young Klindt; Natalie Hurley; Daniel Dupee; Tiffany Orcesi; Jamie Lee; Albert Romano

Absent: Kelly Milkowich

Nomination was presented by Natalie Hurley, that the following resolution be moved and that it be adopted:

RESOLUTION DATED NOVEMBER 12, 2019 OF THE BOARD OF EDUCATION OF THE GENERAL BROWN CENTRAL SCHOOL DISTRICT DETERMINING THE CAPITAL CONSTRUCTION OF A TELECOMMUNICATIONS TOWER PROJECT WILL NOT HAVE A SIGNIFICANT ADVERSE EFFECT ON THE ENVIRONMENT PURSUANT TO THE STATE ENVIRONMENTAL QUALITY REVIEW ACT

WHEREAS, the General Brown Central School District (the “School District”) has before it a proposed construction of a telecommunication tower (the “Project”) consisting of: (1) a lease of portion of a parcel of land at the General Brown Central School District High School located on Cemetery Road in Dexter, New York; (2) the School District will lease less than one acre of land to AT & T Mobility, LLC (3) the expenditure for the telecommunications tower construction shall solely be the responsibility of AT & T Mobility, LLC; (4) The School District will not be levying any taxes for the construction of the telecommunications tower; and (5) The School District will collect from AT & T Mobility, LLC an annual lease payment in amount to be determined on an annual basis and,

WHEREAS, pursuant to Article 8 of the Environmental Conservation Law of the State of New York, as amended, and the regulations of the Department of Environmental Conservation of the State of New York promulgated thereunder (collectively referred to hereinafter as “SEQRA”), the School District is required to make a determination whether the “action” (as said quoted term is defined in SEQRA) to be taken by the School District may have a “significant impact on the environment” (as said quoted term is utilized in SEQRA) and the preliminary agreement of the School District to undertake the Project constitutes such an action; and

WHEREAS, to aid the School District in determining whether undertaking the Project may have a significant impact upon the environment, a Long-Form Environmental Assessment Form (the “EAF”) has been prepared for the Project, a copy of which is attached hereto as Exhibit “A”, with a copy of the EAF on file at the office of the School District; and

WHEREAS, the School District has examined the EAF in order to classify the Project as an Unlisted action; and

WHEREAS, the School District has undertaken a coordinated SEQRA review of the Project; and

WHEREAS, As a result of its careful review and examination of the Project and associated documentation, the School District finds that, on balance and after careful consideration of all relevant documentation, it has adequate information to evaluate all of the relevant benefits and potential impacts; and

WHEREAS, the Project has not been approved;

NOW, THEREFORE, be it resolved by the members of the Board of Education of the General Brown Central School District as follows:

(1) Based upon an examination of the EAF and the criteria contained in 6 NYCRR §617.7(c), and based further upon the School District’s knowledge of the Project and Project area, and such further investigation of the Project and its environmental impacts as the School District has deemed appropriate, the School District makes the following findings and determinations with respect to the Project pursuant to SEQRA:

- (A) The Project consists of the components described above in the first WHEREAS clause of this resolution; and
- (B) The Project constitutes an “Unlisted Action” (as said quoted term is defined in SEQRA), as previously determined by the School District; and
- (C) The School District designated itself “Lead Agency” (as said term is defined in SEQRA) with respect to a coordinated review of the Project pursuant to SEQRA; and
- (D) The School District has engaged in a thorough environmental review of the Project; and
- (E) The Project will not have a significant adverse effect on the environment, and the School District has prepared a Negative Declaration with respect to the Project, a copy of which is attached hereto as Exhibit “A”, which shall be filed in the office of the District in a file that is readily accessible to the public; and

- (2) This Resolution shall take effect immediately.

The Motion having been duly seconded by Jamie Lee, it was adopted and the following votes were cast:

AYE- 6 NAY - 0

The foregoing Resolution was thereupon declared duly adopted.

8. Board Action – **BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the General Brown Central School District authorizes the Superintendent of Schools to sign and execute the lease agreement between the District and New Cingular Wireless (AT&T Mobility)
Motion for approval by Albert Romano, seconded by Tiffany Orcesi, with motion approved 6-0.
9. Board Action – Approval is requested for the **adoption of the District-Wide Safety Plan** for the 2019-20 school year
Motion for approval by Jamie Lee, seconded by Tiffany Orcesi, with motion approved 6-0.
10. Board Action – Approval is requested for the **Long Range Financial Plan 2019-2020**
Motion for approval by Albert Romano, seconded by Natalie Hurley, with motion approved 6-0.
11. Board Action – Approval is requested to accept a **donation in the amount of \$3815** from the *Friends of General Brown Football's Autism Awareness* fundraiser
Motion for approval by Tiffany Orcesi, seconded by Jamie Lee, with motion approved 6-0.
12. Board Action – Approval is requested for the **Faith Fellowship School to combine with the GBCSD as host** for the purpose of athletic competition, pending approval of the Frontier League, to compete in the sport of Golf at the Varsity level for the 2019-2020 school year.
Motion for approval by Jamie Lee, seconded by Natalie Hurley, with motion approved 5-1 with Mr. Dupee voting no.
13. Board Discussion / Action – Approval is requested for the following resolution: **BE IT RESOLVED** that upon the recommendation of the Superintendent of Schools, the Board of Education hereby authorizes payment to **Jefferson-Lewis BOCES for training courses for new employees, prior to their Board appointment.**
Motion for approval by Jamie Lee, seconded by Natalie Hurley, with motion approved 6-0.
14. Board Action – Approval of **Changes/Corrections to the 2019 Tax Roll** for the following parcels:
 - Larry and Carol Allen / Parcel 73.08-1-23 / -\$300Motion for approval by Tiffany Orcesi, seconded by Daniel Dupee, with motion approved 6-0.
15. Board Action – Approval of **Final School Tax Collector Reports and Warrant**
Motion for approval by Albert Romano, seconded by Tiffany Orcesi, with motion approved 6-0.
16. Board Action – Adoption of the following **Resolution for Lead Evaluator of Teachers – First Year Training 2019-2020:**
WHEREAS, the Board of Education has been provided evidence that the following have completed training which meets the requirements of 8 NYCRR 30-2.9 and the General Brown Central School District Annual Professional Performance Review Plan for certification as a Lead Evaluator of Teachers, therefore, **BE IT RESOLVED**, that upon recommendation of the Superintendent of Schools, the following be certified as Lead Evaluator of Teachers:
 - Laurie Nohle (11/1/2019)Motion for approval by Jamie Lee, seconded by Natalie Hurley, with motion approved 6-0.
17. Board Action – Approval of **Committee on Special Education Reports** (posted)
Motion for approval by Albert Romano, seconded by Tiffany Orcesi, with motion approved 6-0.

H. ITEMS FOR BOARD ACTION - PERSONNEL

18. Board Action – **BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the General Brown Central School District Board of Education takes action to approve the employment of Steven M. Flath for 20 hours of employment at a rate of \$27.06 per hour, effective October 1, 2019.
Motion for approval by Jamie Lee, seconded by Albert Romano, with motion approved 6-0.

19. Board Action Personnel changes as listed:

A motion for approval of the following PERSONNEL CHANGES, with *effective dates* as listed is made by Jamie Lee, seconded by Albert Romano, with motion approved 6-0.

- (A) Retirements: none
- (B) Resignations:

Name	Position	Effective Date
Justin Corbett	Bus Driver Service	11/06/2019
Melissa S. Schillinger	5-Hour Food Service Helper	11/12/2019
Cheryl Byerly	4-Hour Food Service Helper	11/12/2019
Micah J. McDonald	4.5-Hour Bus Driver	11/12/2019

(C) Appointments:

Name	Position	Annual Salary / Rate of Pay	Probationary or Tenure Track Appt. (if applicable)	Effective Date
Monique A. Merchant	4-Hour Teacher Aide	\$8,573 annually-Step 5 (prorated)	n/a	11/13/2019
Melissa S. Schillinger	4-Hour Food Service Helper	\$8,239 annually-Step 6 (prorated)	n/a	11/13/2019
Cheryl Byerly	5-Hour Food Service Helper	\$10,682 annually-Step 7 (prorated)	n/a	11/13/2019
Jason S. Valentin	Assistant Transportation Director	\$52,500 annually (prorated)	Provisional 52-wk appt. from 11/13/19 to 11/12/2020	11/13/2019
Hannah E. Peebles	Substitute Teacher / Substitute Aide	\$90 per day / \$11.91 per hour	n/a	11/13/2019
Gina M. Wirth	Substitute Teacher / Substitute Aide	\$85 per day / \$11.91 per hour	n/a	11/13/2019
Krysta H. Stupp	Substitute Food Service Helper	\$11.86 per hour	n/a	11/13/2019
Mary-Ann Lanham-Livingston	Substitute Food Service Helper	\$11.86 per hour	n/a	11/13/2019
Micah McDonald	Bus Driver-Service	\$28,580 annually-Step 3 (prorated)	n/a	11/13/2019
Corrine F. Willis	Substitute Teacher	\$100 per day-Certified	n/a	11/13/2019

(D) PAID / UNPAID Coaching Appointment corrections:

^Corrections:	Fall 2019 Sports
^Matthew Milkowich	Modified Football Assistant Coach ^Changed from Unpaid to PAID
^Jared R. Knowlton	Modified Football Assistant Coach ^Changed from PAID to UNPAID

(E) PAID Coaching Appointments:

Name	Winter 2019-2020 Sports	Coaching Certification	Effective Date
James Covey	Boys Basketball-Varsity	Teacher-Coach*	11/18/2019
Matthew Fiske	Boys Basketball-Jr. Varsity	Teacher-Coach*	11/18/2019
Shawn E. McManaman	Boys Basketball-Modified Gr. 7	Temporary Coaching License****	01/13/2020
Jared Knowlton	Boys Basketball-Modified Gr. 8	Teacher-Coach*	01/13/2020
Lindsay Hanson	Girls Basketball-Varsity	Teacher-Coach*	11/18/2019
Brian Nortz	Girls Basketball-Jr. Varsity	Teacher-Coach*	11/18/2019
Lucy A. Smoot	Girls Basketball-Modified	Temporary Coaching License****	01/13/2020
Carrie A. LaSage	Volleyball-Varsity	Teacher-Coach*	11/18/2019
Amy O'Riley	Volleyball-Jr. Varsity	Teacher-Coach*	11/18/2019

(F) UNPAID Coaching Appointments: none

Coaches possess the following [as mandated by NYSED]:

Teaching Certificate: Child Abuse / School Violence / DASA / First Aid / CPR / Concussion Workshop / Fingerprint Clearance / [Philosophies & Principals / Theories and Techniques [sport specific] / Health Sciences as required] *

Non-Teaching Temporary or Professional Coaching License and/or 2nd- 4th Renewal as required: Child Abuse / School Violence / DASA / First Aid / CPR / Concussion Workshop / Philosophies & Principals / Theories and Techniques [sport specific] / Health Sciences / Fingerprint Clearance ****

I. ITEMS FOR BOARD ACTION - FINAL FINGERPRINT CLEARANCE

20. FINAL Fingerprint Clearance - Upon the recommendation of the Superintendent of Schools – WHEREAS, on behalf of the General Brown Central School District, two sets of the following prospective employees' fingerprints for employment have been submitted to NYSED, along with the signed Consent Form, and a request for conditional clearance. The following employees have received FINAL CLEARANCE from SED:

Motion for approval by Jamie Lee, seconded by Albert Romano, with motion approved 6-0.

- **Hannah E. Peebles** – Substitute Teacher
- **Gina M. Wirth** – Substitute Teacher
- **Krysta H. Stupp** – Substitute Food Service
- **Mary-Ann Lanham-Livingston** – Substitute Food Service
- **Katie S. Aldrich** – Student Teacher
- **Lucy A. Smoot** – Coach
- **Corrine F. Willis** – Substitute Teacher

J. SUPERINTENDENTS' REPORTS

21. Assistant Superintendent - Mrs. Smith spoke about our per pupil expenditure status / TRS and ERS rates / Co-Teaching / Inclusion success stories

22. Superintendent - Mrs. Case also shared success stories regarding our inclusion progress / Weather delays and closings with regard to meeting the required minutes of instruction for NYSED / Commented regarding information shared by Mrs. Nohle in her administrative report

K. CORRESPONDENCE & UPCOMING EVENTS

23. Correspondence Log

L. ITEMS FOR NEXT MEETINGS - Monday, December 9, 2019 - Regular Meeting will begin at 5:30 p.m. in the **auditorium.**

24. The meeting will open in the auditorium where students will provide a musical performance. Dr. Julie Causton will also be presenting to the Board and Community regarding inclusion. There will be a visual art display in the lobby as well. Following presentations, the Board will continue their meeting in the General Brown Room

25. A representative from Ferrara Law Firm will attend the **January 6, 2020** meeting to provide information regarding Title IX.

M. PROPOSED EXECUTIVE SESSION

26. **A motion is requested to enter executive session** for discussion of matters regarding the performance history of a particular individual.

Motion for approval by Natalie Hurley, seconded by Albert Romano, with motion approved 6-0. Time entered: 6:42 p.m.

– Mrs. Bennett was excused from the meeting at 6:42 p.m.

– The following motions were provided by President Klindt.

N. RETURN TO OPEN SESSION

27. **A motion is requested to adjourn the executive session** and reconvene the regular meeting.

Motion for approval by Tiffany Orcesi, seconded by Daniel Dupee, with motion approved 6-0. Time: 9:07 p.m.

O. MOTION FOR ADJOURNMENT

28. **There being no further business or discussion**, a motion is requested adjourn the regular meeting.

Motion for approval by Albert Romano, seconded by Tiffany Orcesi, with motion approved 6-0. Time adjourned: 9:07 p.m.

Respectfully submitted:

Debra L. Bennett, District Clerk

- Supporting documents may be found in supplemental file dated November 12, 2019

ReportResults

Building_Name	Last_First_Name	Activity_Title	Start_Date	End_Date
JR-SR HS	AUGLIANO, JENNIFER	Bohlen Technical Center High School Counselor Meetings	10/2/2019	5/6/2020
JR-SR HS	AUGLIANO, JENNIFER	Jefferson-Lewis Association of Counseling and Development Meeting	10/4/2019	10/4/2019
DEXTER	AUMELL, EMILY	North Country Teacher TECH Fair	8/20/2019	8/21/2019
DEXTER	AUMELL, EMILY	Science Network K-12	10/1/2019	10/1/2019
DEXTER	AUMELL, EMILY	PBIS Tier 1 Overview	11/12/2019	11/12/2019
DEXTER	AUMELL, EMILY	PBIS Tier 1 Overview	12/10/2019	12/10/2019
DEXTER	AUMELL, EMILY	Science Network K-12	12/17/2019	12/17/2019
JR-SR HS	BERNIER, JOSE	General Brown Jr. Sr. High PBIS Workday	10/15/2019	1/13/2020
JR-SR HS	BERNIER, JOSE	General Brown Central School PBIS District Level Meeting	10/23/2019	5/20/2020
JR-SR HS	BERNIER, JOSE	PBIS Coaches' Network Meetings	12/5/2019	12/5/2019
DISTRICT OFFICE	BICE, KRISTI	nVision User Group	10/23/2019	10/23/2019
BGP	CANTWELL, KELLY	General Brown Central School PBIS District Level Meeting	10/23/2019	5/20/2020
BGP	CANTWELL, KELLY	PBIS Coaches' Network Meetings	12/5/2019	12/5/2019
DISTRICT OFFICE	CASE, BARBARA	Gear Up For Fall	8/1/2019	8/1/2019
DISTRICT OFFICE	CASE, BARBARA	Data Security for District Leaders	10/7/2019	10/7/2019
DISTRICT OFFICE	CASE, BARBARA	Data Protection Officers User Group	11/15/2019	11/15/2019
JR-SR HS	COVEY, JAMES	Social Studies Network K-12	10/8/2019	10/8/2019
JR-SR HS	COVEY, JAMES	Social Studies Network (K-12) - Scoring Training (Global History & Geography)	2/13/2020	2/13/2020
JR-SR HS	COVEY, WILLIAM	Science Network K-12	10/1/2019	10/1/2019
JR-SR HS	COVEY, WILLIAM	Science Network K-12	12/17/2019	12/17/2019
JR-SR HS	COVEY, WILLIAM	Science Network K-12	2/27/2020	2/27/2020
JR-SR HS	COVEY, WILLIAM	Science Network K-12	5/12/2020	5/12/2020
DEXTER	DAVIS, LINDSEY	Music Teacher Network	11/13/2019	11/13/2019
DEXTER	DAVIS, LINDSEY	Music Teacher Network	2/4/2020	2/4/2020
JR-SR HS	DETTMER, SABRINA	English Language Arts Content Area Collaborative (P-12)	7/23/2019	7/23/2019
JR-SR HS	DETTMER, SABRINA	Building Resiliency In Youth Through Self-Regulation & Mindfulness / Coordin	9/17/2019	9/19/2019
JR-SR HS	DETTMER, SABRINA	ELA Network K-12	10/29/2019	10/29/2019
JR-SR HS	DETTMER, SABRINA	ELA Network K-12	1/8/2020	1/8/2020
JR-SR HS	DETTMER, SABRINA	ELA Network K-12	2/26/2020	2/26/2020
JR-SR HS	DETTMER, SABRINA	ELA Network K-12	4/22/2020	4/22/2020
BGP	DEVINE, HEATHER	Dexter Elementary PBIS Workdays	10/16/2019	5/27/2020
BGP	DEVINE, HEATHER	Mathematics Network K-12	10/30/2019	10/30/2019
DEXTER	DILLABOUGH, TASHA	Dexter Elementary PBIS Workdays	10/16/2019	5/27/2020
DEXTER	DILLABOUGH, TASHA	General Brown Central School PBIS District Level Meeting	10/23/2019	5/20/2020
DISTRICT OFFICE	DONALDSON, NICOLE	General Brown Jr. Sr. High PBIS Workday	10/15/2019	1/13/2020
DISTRICT OFFICE	DONALDSON, NICOLE	General Brown Central School PBIS District Level Meeting	10/23/2019	5/20/2020

ReportResults

DISTRICT OFFICE	DONALDSON, NICOLE	Secondary Principals Meeting	12/16/2019	12/16/2019
DISTRICT OFFICE	DONALDSON, NICOLE	Lead Evaluator Recertification Training	4/20/2020	4/20/2020
BGP	DUPEE, REBECCA	Flipped Classroom	10/18/2019	10/18/2019
BGP	DUPEE, REBECCA	Mathematics Network K-12	10/30/2019	10/30/2019
BGP	DUPEE, REBECCA	NYSCATE Conference	11/23/2019	11/26/2019
BGP	Edwards, Lauren	Social Studies Network K-12	10/8/2019	10/8/2019
BGP	Edwards, Lauren	Brownville Elementary PBIS Workdays	10/24/2019	5/28/2020
BGP	Edwards, Lauren	PBIS Tier 1 Overview	11/12/2019	11/12/2019
BGP	Edwards, Lauren	Effective Teaching Level 1	11/19/2019	2/11/2020
BGP	Edwards, Lauren	Social Studies Network (K-12) - Scoring Training (Global History & Geography)	2/13/2020	2/13/2020
BGP	Elkin, Nicholas	Health & PE Network (K-12)	11/14/2019	11/14/2019
JR-SR HS	Elkin, Nicholas	Health & PE Network (K-12)	11/14/2019	11/14/2019
BGP	Elkin, Nicholas	Health & PE Network (K-12)	5/6/2020	5/6/2020
JR-SR HS	Elkin, Nicholas	Health & PE Network (K-12)	5/6/2020	5/6/2020
BGP	FAHEY, KELLEY	EdTechTeam Connecticut Summit	10/19/2019	10/20/2019
DISTRICT OFFICE	FLATH, REBECCA	nVision User Group	10/23/2019	10/23/2019
BGP	Flint, Haleigh	Effective Teaching Level 1	11/19/2019	2/11/2020
JR-SR HS	Fowler, LISA	Biology-AP Summer Institute	7/8/2019	7/11/2019
JR-SR HS	GRIMM, BRIDGET	Bohlen Technical Center High School Counselor Meetings	10/2/2019	5/6/2020
DEXTER	HARDWICK, NANCY	Transform Learning with the Reimagined ESIFC	8/7/2019	8/8/2019
DEXTER	HARDWICK, NANCY	SLS Communication Coordinator Meeting	10/2/2019	10/2/2019
DEXTER	HARDWICK, NANCY	SLS Council Meeting	10/2/2019	10/2/2019
DEXTER	HARDWICK, NANCY	Teach Like a PIRATE: Please register here if you are NOT employed by India	10/15/2019	10/15/2019
DEXTER	HARDWICK, NANCY	SLS Mentoring for School Librarians	10/28/2019	10/28/2019
DEXTER	HARDWICK, NANCY	Artificial Intelligence and Machine Learning: Loaded and Ready for K12 Class	10/31/2019	10/31/2019
DEXTER	HARDWICK, NANCY	AR - Making Reality Better For Learning and Building VR Worlds- From Crayc	10/31/2019	10/31/2019
DEXTER	HARTLE, MICHAEL	Dexter Elementary PBIS Workdays	10/16/2019	5/27/2020
DEXTER	HELLER, ERIN	ELA Network K-12	10/29/2019	10/29/2019
DEXTER	HELLER, ERIN	Instructional Coaches Network	11/4/2019	11/4/2019
DEXTER	HELLER, ERIN	ELA Network K-12	1/8/2020	1/8/2020
DEXTER	HELLER, ERIN	Instructional Coaches Network	1/13/2020	1/13/2020
DEXTER	HELLER, ERIN	ELA Network K-12	2/26/2020	2/26/2020
DEXTER	HELLER, ERIN	Instructional Coaches Network	3/2/2020	3/2/2020
DEXTER	HELLER, ERIN	ELA Network K-12	4/22/2020	4/22/2020
JR-SR HS	KARANDY, STEPHANIE	Comprehensible Culture and Current Events with Annabelle Allen	7/8/2019	7/9/2019
JR-SR HS	KARANDY, STEPHANIE	Spanish World Language Assessment Development Committee	8/5/2019	8/9/2019
JR-SR HS	KARANDY, STEPHANIE	World Language Assessment Development Committee	11/8/2019	11/8/2019

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JR-SR HS	KARANDY, STEPHANIE	CI Liftoff Saint Lawrence County *CTLE Approved*	11/12/2019	11/13/2019
BGP	KEENAN, KATHRYN	Science Network K-12	10/1/2019	10/1/2019
BGP	KEENAN, KATHRYN	Science Network K-12	12/17/2019	12/17/2019
BGP	KEENAN, KATHRYN	Science Network K-12	2/27/2020	2/27/2020
BGP	KEENAN, KATHRYN	Science Network K-12	5/12/2020	5/12/2020
BGP	KEENAN, KATHRYN	Science Network Collaborative Session (K-12)	6/3/2020	6/3/2020
JR-SR HS	KESSLER, LISA	Mindfulness for Educators	11/5/2019	12/4/2019
JR-SR HS	LABIENDO, LINDSAY	ELA Network K-12	10/29/2019	10/29/2019
JR-SR HS	LABIENDO, LINDSAY	NYSCATE Annual Conference	11/23/2019	11/26/2019
JR-SR HS	LABIENDO, LINDSAY	ELA Network K-12	1/8/2020	1/8/2020
JR-SR HS	LABIENDO, LINDSAY	ELA Network K-12	2/26/2020	2/26/2020
JR-SR HS	LABIENDO, LINDSAY	ELA Network K-12	4/22/2020	4/22/2020
JR-SR HS	LABIENDO, LINDSAY	ELA Network Collaborative Session (K-12)	6/2/2020	6/2/2020
BGP	LALONDE, STACEY	TouchChat Training	10/29/2019	10/29/2019
JR-SR HS	LASAGE, CARRIE	SLS Communication Coordinator Meeting	12/4/2019	12/4/2019
JR-SR HS	LASAGE, CARRIE	SLS Council Meeting	12/4/2019	12/4/2019
JR-SR HS	LASAGE, CARRIE	Instructional Coaches Network	1/13/2020	1/13/2020
JR-SR HS	LASAGE, CARRIE	Instructional Coaches Network	3/2/2020	3/2/2020
JR-SR HS	LASAGE, CARRIE	Instructional Coaches Collaborative Session	6/5/2020	6/5/2020
BGP	LaVere, Julia	Brownville Elementary PBIS Workdays	10/24/2019	5/28/2020
DEXTER	LaVere, Julia	Brownville Elementary PBIS Workdays	10/24/2019	5/28/2020
BGP	LaVere, Julia	SchoolTool Dashboards User Group	10/31/2019	10/31/2019
DEXTER	LaVere, Julia	SchoolTool Dashboards User Group	10/31/2019	10/31/2019
BGP	LaVere, Julia	PBIS Tier 1 Overview	11/12/2019	11/12/2019
DEXTER	LaVere, Julia	PBIS Tier 1 Overview	11/12/2019	11/12/2019
BGP	LaVere, Julia	PBIS Tier 1 Overview	12/10/2019	12/10/2019
DEXTER	LaVere, Julia	PBIS Tier 1 Overview	12/10/2019	12/10/2019
JR-SR HS	LEUBNER, LISA	Webex: ClearTrack Coffee Talk Session	10/8/2019	10/8/2019
BGP	MAJO, SARAH	Art Network Meeting (K-12)	2/13/2020	2/13/2020
DEXTER	MAJO, SARAH	Art Network Meeting (K-12)	2/13/2020	2/13/2020
DEXTER	MARTIN, STACI	Dexter Elementary PBIS Workdays	10/16/2019	5/27/2020
BGP	MCINTOSH, MARTHA	The Power of Playful Learning	8/5/2019	8/8/2019
JR-SR HS	MENAPACE, SUSAN	North Country Teacher TECH Fair	8/20/2019	8/21/2019
JR-SR HS	MENAPACE, SUSAN	Building Resiliency In Youth Through Self-Regulation & Mindfulness / Facilitat	9/20/2019	9/20/2019
JR-SR HS	MENAPACE, SUSAN	Google Drive, Sheets, Docs, and Slides	10/2/2019	10/2/2019
JR-SR HS	MENAPACE, SUSAN	Google Forms, Classroom, Sites, & Keep	10/15/2019	10/15/2019
JR-SR HS	MENAPACE, SUSAN	Flipped Classroom	10/18/2019	10/18/2019

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JR-SR HS	MENAPACE, SUSAN	Mathematics Network K-12	10/30/2019	10/30/2019
JR-SR HS	MENAPACE, SUSAN	NYSCATE Conference	11/23/2019	11/26/2019
JR-SR HS	MENAPACE, SUSAN	Mathematics Network K-12	12/18/2019	12/18/2019
JR-SR HS	MENAPACE, SUSAN	Mathematics Network K-12	1/14/2020	1/14/2020
JR-SR HS	MENAPACE, SUSAN	Adobe Spark Workshop Including Flipped Classroom	2/11/2020	2/11/2020
JR-SR HS	MENAPACE, SUSAN	Mathematics Network K-12	3/3/2020	3/3/2020
JR-SR HS	MENAPACE, SUSAN	Flipped Classroom	4/24/2020	4/24/2020
JR-SR HS	MENAPACE, SUSAN	Mathematics Network Collaborative Session (K-12)	6/4/2020	6/4/2020
JR-SR HS	Mesires, Maria	Science Network K-12	12/17/2019	12/17/2019
JR-SR HS	Mesires, Maria	Science Network K-12	2/27/2020	2/27/2020
JR-SR HS	Mesires, Maria	Science Network K-12	5/12/2020	5/12/2020
JR-SR HS	Mesires, Maria	Science Network Collaborative Session (K-12)	6/3/2020	6/3/2020
DEXTER	MOORE, AMY	Brownville Elementary PBIS Workdays	10/24/2019	5/28/2020
DEXTER	MOORE, AMY	Mathematics Network K-12	12/18/2019	12/18/2019
DISTRICT OFFICE	Nabinger, Melissa	Gear Up For Fall	8/1/2019	8/1/2019
DISTRICT OFFICE	Nabinger, Melissa	Lead Evaluator Training - Continuing Education (morning Syracuse)	10/29/2019	11/18/2019
JR-SR HS	NELSON, JENNIFER	Building Resiliency In Youth Through Self-Regulation & Mindfulness / Facilitat	9/20/2019	9/20/2019
JR-SR HS	NELSON, JENNIFER	Google Forms, Classroom, Sites, & Keep	10/15/2019	10/15/2019
JR-SR HS	NELSON, JENNIFER	Help Your Students Master the NEXT GENERATION SCIENCE STANDARS:	12/4/2019	12/4/2019
JR-SR HS	NELSON, JENNIFER	Science Network K-12	2/27/2020	2/27/2020
JR-SR HS	NELSON, JENNIFER	Science Network K-12	5/12/2020	5/12/2020
JR-SR HS	NELSON, JENNIFER	Science Network Collaborative Session (K-12)	6/3/2020	6/3/2020
JR-SR HS	Nieves-Soto, Julia	World Language Network	1/16/2020	1/16/2020
JR-SR HS	Nieves-Soto, Julia	World Language Network	3/12/2020	3/12/2020
JR-SR HS	Nieves-Soto, Julia	World Language Regional Assessment Training	4/30/2020	4/30/2020
JR-SR HS	Nohle, Laurie	Gear Up For Fall	8/1/2019	8/1/2019
JR-SR HS	Nohle, Laurie	Lead Evaluator Training - First Year Training 2019-2020	9/20/2019	11/1/2019
JR-SR HS	Nohle, Laurie	General Brown Jr. Sr. High PBIS Workday	10/15/2019	3/16/2020
JR-SR HS	Nohle, Laurie	General Brown Central School PBIS District Level Meeting	10/23/2019	5/20/2020
BGP	NORTZ, TRICIA	Phonics First® Orton-Gillingham Level 1 (5-DayTraining)	7/22/2019	7/26/2019
BGP	NORTZ, TRICIA	General Brown Central School PBIS District Level Meeting	10/23/2019	5/20/2020
BGP	NORTZ, TRICIA	Brownville Elementary PBIS Workdays	10/24/2019	5/28/2020
BGP	NORTZ, TRICIA	PBIS Coaches' Network Meetings	12/5/2019	12/5/2019
DISTRICT OFFICE	O'DONNELL, JOSEPH	Gear Up For Fall	8/1/2019	8/1/2019
DISTRICT OFFICE	O'DONNELL, JOSEPH	Lead Evaluator Recertification Training	8/15/2019	8/15/2019
DISTRICT OFFICE	O'DONNELL, JOSEPH	General Brown Central School PBIS District Level Meeting	10/23/2019	5/20/2020
DISTRICT OFFICE	O'DONNELL, JOSEPH	Elementary Principals Meeting	12/11/2019	12/11/2019

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BGP	O'RILEY, AMY	General Brown Jr. Sr. High PBIS Workday	10/15/2019	1/13/2020
DEXTER	O'RILEY, AMY	General Brown Jr. Sr. High PBIS Workday	10/15/2019	1/13/2020
JR-SR HS	O'RILEY, AMY	General Brown Jr. Sr. High PBIS Workday	10/15/2019	1/13/2020
BGP	O'RILEY, AMY	Mid-State Regional World Language Standards Review Committee Meeting (10/18/2019	10/18/2019
DEXTER	O'RILEY, AMY	Mid-State Regional World Language Standards Review Committee Meeting (10/18/2019	10/18/2019
JR-SR HS	O'RILEY, AMY	Mid-State Regional World Language Standards Review Committee Meeting (10/18/2019	10/18/2019
BGP	O'RILEY, AMY	PBIS Tier 1 Overview	11/12/2019	11/12/2019
DEXTER	O'RILEY, AMY	PBIS Tier 1 Overview	11/12/2019	11/12/2019
JR-SR HS	O'RILEY, AMY	PBIS Tier 1 Overview	11/12/2019	11/12/2019
BGP	O'RILEY, AMY	Mid-State Regional World Language Standards Review Committee Meeting (11/15/2019	11/15/2019
DEXTER	O'RILEY, AMY	Mid-State Regional World Language Standards Review Committee Meeting (11/15/2019	11/15/2019
JR-SR HS	O'RILEY, AMY	Mid-State Regional World Language Standards Review Committee Meeting (11/15/2019	11/15/2019
BGP	O'RILEY, AMY	PBIS Tier 1 Overview	12/10/2019	12/10/2019
DEXTER	O'RILEY, AMY	PBIS Tier 1 Overview	12/10/2019	12/10/2019
JR-SR HS	O'RILEY, AMY	PBIS Tier 1 Overview	12/10/2019	12/10/2019
BGP	PACINI, MISTY	Social Studies Network K-12	10/8/2019	10/8/2019
BGP	PACINI, MISTY	Social Studies Network (K-12) - Scoring Training (Global History & Geography)	2/13/2020	2/13/2020
DEXTER	PAIGE, MARY	North Country Teacher TECH Fair	8/20/2019	8/21/2019
BGP	PARKER, STEPHANIE	Phonics First® Orton-Gillingham Level 1 (5-DayTraining)	7/22/2019	7/26/2019
BGP	PARKER, STEPHANIE	Dexter Elementary PBIS Workdays	10/16/2019	5/27/2020
DISTRICT OFFICE	PAROBECK, MICHAEL	Proposed Part 121 of the Commissioner's Regulations	9/13/2019	9/13/2019
DISTRICT OFFICE	PAROBECK, MICHAEL	Data Security for District Leaders	10/7/2019	10/7/2019
DISTRICT OFFICE	PAROBECK, MICHAEL	Security Summit & IT Expo (Formerly Technology Showcase)	10/9/2019	10/9/2019
DISTRICT OFFICE	PAROBECK, MICHAEL	Technology Leadership Meeting	11/15/2019	11/15/2019
DISTRICT OFFICE	PAROBECK, MICHAEL	Data Protection Officers User Group	11/15/2019	11/15/2019
JR-SR HS	Phillips, Eric	Social Studies Network K-12	10/8/2019	10/8/2019
JR-SR HS	Phillips, Eric	General Brown Jr. Sr. High PBIS Workday	10/15/2019	1/13/2020
JR-SR HS	Phillips, Eric	PBIS Tier 1 Overview	11/12/2019	11/12/2019
JR-SR HS	Phillips, Eric	PBIS Tier 1 Overview	12/10/2019	12/10/2019
JR-SR HS	Phillips, Eric	Social Studies Network (K-12) - Scoring Training (Global History & Geography)	2/13/2020	2/13/2020
DISTRICT OFFICE	RAMIE, DAVID	Dexter Elementary PBIS Workdays	10/16/2019	5/27/2020
DISTRICT OFFICE	RAMIE, DAVID	Elementary Principals Meeting	10/21/2019	10/21/2019
DISTRICT OFFICE	RAMIE, DAVID	General Brown Central School PBIS District Level Meeting	10/23/2019	5/20/2020
BGP	RUSSELL, JULIA	ELA Network K-12	1/8/2020	1/8/2020
BGP	RUSSELL, JULIA	ELA Network K-12	2/26/2020	2/26/2020
BGP	RUSSELL, JULIA	ELA Network K-12	4/22/2020	4/22/2020
BGP	RUSSELL, JULIA	ELA Network Collaborative Session (K-12)	6/2/2020	6/2/2020

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JR-SR HS	SEYMOUR, FRANCES	General Brown Jr. Sr. High PBIS Workday	10/15/2019	1/13/2020
JR-SR HS	SEYMOUR, FRANCES	PBIS Tier 1 Overview	11/12/2019	11/12/2019
JR-SR HS	SEYMOUR, FRANCES	Music Teacher Network	11/13/2019	11/13/2019
JR-SR HS	SEYMOUR, FRANCES	NYSSMA	12/5/2019	12/8/2019
JR-SR HS	SEYMOUR, FRANCES	Music Teacher Network	2/4/2020	2/4/2020
JR-SR HS	Simpson, Kaycee	Social Studies Network Meetings	10/8/2019	10/8/2019
DEXTER	ST. ONGE, TRISTA	Dexter Elementary PBIS Workdays	10/16/2019	5/27/2020
JR-SR HS	Swan, Andrea	School Counselors Meeting	5/13/2020	5/13/2020
DEXTER	TYO, LISA	Early Learning Network - P3	1/22/2020	1/22/2020
DEXTER	TYO, LISA	Early Learning Network - P3	4/23/2020	4/23/2020
JR-SR HS	VANBROCKLIN, LISA	General Brown Central School PBIS District Level Meeting	10/23/2019	5/20/2020
DEXTER	WIDRICK, ALISON	Dexter Elementary PBIS Workdays	10/16/2019	5/27/2020
DEXTER	WIDRICK, ALISON	General Brown Central School PBIS District Level Meeting	10/23/2019	5/20/2020
DEXTER	WIDRICK, ALISON	PBIS Coaches' Network Meetings	12/5/2019	12/5/2019
DEXTER	WIDRICK, ALISON	Central Region PBIS Coaches Network Meetings	5/7/2020	5/7/2020
JR-SR HS	WILLIS, CORRINE	Building Resiliency In Youth Through Self-Regulation & Mindfulness / Facilitat	9/17/2019	9/17/2019
DEXTER	Yodice, Wendy	Early Learning Network - P3	1/22/2020	1/22/2020
DEXTER	Yodice, Wendy	Early Learning Network - P3	4/23/2020	4/23/2020
JR-SR HS	ZEHR, MELISSA	Health & PE Network (K-12)	11/14/2019	11/14/2019
JR-SR HS	ZEHR, MELISSA	Health & PE Network (K-12)	5/6/2020	5/6/2020
DEXTER	ZEHR, TINA	The Power of Playful Learning	8/5/2019	8/8/2019
DEXTER	ZEHR, TINA	General Brown Jr. Sr. High PBIS Workday	10/15/2019	3/16/2020

**GENERAL BROWN CENTRAL SCHOOL DISTRICT
2020-2021 Spending Plan Development Schedule**

- **November 2019** Distribute budget information and requisition forms to all staff
- **December 2019** Budget Estimate Sheets provided to Building Principals for their review.
- **January 15, 2020** Due date for Budget Request Summary from Building Principal (submit to District Office). This Request Summary is prepared from the Budget Estimate Sheets and compiles all equipment, furniture, major repairs, renovations, textbook needs, or other major requests and indicates priority items for the budget. Staff meetings with administrators on budget will be scheduled.
- During **January**, **February**, and **March**, the Superintendent of Schools and Assistant Superintendent will review budget items and submit preliminary information on the budget to the Board of Education. Several administrative staff meetings on the budget will be scheduled.
- **February 10, 2020 (BOE Meeting Date)** Preliminary budget forecast and budget assumptions prepared for the Board of Education. Tentative Spending Plan Draft prepared for the Board of Education, and includes proposed revenue and expenses for 2020-2021. Board of Education provides specific input and recommends modifications during **February** and **March**.
- **March 1, 2020** Submit information to calculate Tax Levy Limit on Office of State comptroller's website.
- **March 9, 2020 (BOE Meeting Date)** Presentation on tentative Spending Plan and estimated tax levy impact (in lieu of budget advisory workshop).
- **March 16, 2020** Deadline date for submittal of any unusual financial considerations identified during March; adjustments will be made to proposed Spending Plan prior to the tentative Board of Education meeting to adopt the budget.
- **April 3, 2020** First Legal Notice of School Budget Hearing and Annual Budget Vote submitted for publication in the District's Official Newspaper; this legal notice must appear four (4) times prior to the Annual Budget Vote, with the first notice published at least 45 days prior to the Annual Budget Vote.
- **April 6, 2020 (BOE Meeting Date)** A final **Proposed Spending Plan Draft** is provided to the Board of Education. Proposed 2020-2021 Spending Plan to be finalized for board resolution and presentation to voters at the Annual District Budget Hearing (May 11, 2020). Annual Budget Vote is scheduled for Tuesday, May 19, 2020 from 12:00 noon to 9:00 P.M. **Approval of 2020-2021 Spending Plan.**
- **April 10, 2020** Second Legal Notice of School Budget Hearing and Annual Budget Vote.
- **April 17, 2020** Third Legal Notice of School Budget Hearing and Annual Budget Vote.
- **April 20, 2020** Deadline for submission of all petitions for nominations of Board candidates to the District Clerk, no later than 5:00 P.M. that day. Drawing for order of candidate listing on ballot is 11:00 A.M. on **April 21, 2020**

- **April 22, 2020 – May 12, 2020** Absentee ballots mailed to qualified voters who request one.
- **April 24, 2020** Deadline for submittal of the **Property Tax Report Card** to NYSED and the official newspaper.
- **April 27, 2020** 2020-2021 Spending Plan Budget available upon request at all District Buildings.
- **April 30, 2020** Fourth Legal Notice of School Budget Hearing and Annual Budget Vote.
- **May 11, 2020** (**BOE Meeting Date**) Annual Budget Hearing is held at 6:00pm (following the Regular BOE Meeting at 5:30).
- **May 13, 2020** School Budget Notice mailed to all qualified voters of the school district after the Budget Hearing but no later than six days prior to Annual Budget Vote.
- **May 18, 2020** A listing of those residents who were given absentee ballots is posted in the District Office. A copy of this listing is posted in the Gymnasium on Election Day. Voting machines and inserts are prepared for the Annual Vote and Board Election at the High School Gymnasium
- **May 19, 2020** Annual Budget Vote and Election of Board of Education Candidates, from 12:00 noon to 9:00 P.M. Arrangements are made for a Notary Public to swear in Inspectors of Elections prior to voting session.